



## TOWNSHIP OF FRANKLIN PUBLIC SCHOOLS

3228 COLES MILL ROAD  
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[www.franklintwpschools.org](http://www.franklintwpschools.org)

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### **2023-24 School Year: Free or Reduced Price School Meal/Milk Applications**

August 23, 2023

Dear Parents and Guardians,

Please be advised the District-wide offering of free meals to every student, regardless of meal pricing eligibility status, will not be extended into the 2023-24 school year as the federal government free lunch waivers expired as of June 30, 2022.

The application for free and reduced priced school meals for the 2023-24 school year is available. This application is necessary to determine eligibility for free or reduced priced school meals, State funding to the District, and other school benefits.

**It is very important to note that last year's application will expire on October 10, 2023.** If your family/student(s) previously were eligible for free or reduced price school meals and a new application is not received by October 9, 2023, the eligibility status will be changed to paid. Meals will be charged at full price until a new application is received and verified as eligible for free or reduced price school meals.

Meal applications are **available to be completed online via Realtime Parent Portal.**

1. Sign into 'Realtime Parent Portal' through the district website ([www.franklintwpschools.org](http://www.franklintwpschools.org))
  - o Parents/Students → Realtime Parent Portal
2. See the left column where 'Meal Application' is visible (once signed in)
  - o Included with the meal application are the following:
    - Letter to Parents
    - Meal Application Instructions
    - Instructions on Linking Students to a meal application within Realtime
    - Sharing Information with Medicaid or NJ Family Care Form (to be filled out)
  - To check on your child's meal status:
    - o Sign into 'Realtime Parent Portal'
    - o Select 'Meal Application'
    - o Select 'Click here for the Meal Application Summary'

If you do not have access to a computer, paper copies of the meal/milk application can be obtained at the following locations:

Mary F. Janvier School: 856-629-0431, X1101

Main Road School: 856-697-0220, X2101

Caroline L. Reutter School: 856-694-0223, X3101

BOE Admin Building: 856-629-9500, X1202

**If you have any questions or need assistance with the online or paper meal/milk application, please contact Ashley Stewart at 856-629-9500, X1202.**